

**Single Member Cabinet Decision****Executive  
Forward Plan  
Reference****E3634****Contract Renewal for Managed Services for Temporary  
Agency**

<b>Decision maker/s</b>	Cllr Mark Elliott, Cabinet Member Resources
<b>The Issue</b>	<p>The Council's current contract for the provision of a managed service for temporary staff and statements of work (i.e. consultants) is due to expire on the 1st November 2025. Following consultation with key internal stakeholders, a review of suitable procurement frameworks and engagement with the market the Council has completed a further competition for the renewal of this contract via a compliant framework (ESPO MSTAR4).</p>
<b>Decision Date</b>	31st July 2025
<b>The decision</b>	<p>The Cabinet Member agrees to support the re-procurement of this contract.</p> <p>Delegate the authority to the Director of Financial Services, Assurance &amp; Pensions and Director of People and Policy in consultation with the Cabinet Member for Resources to award the contract for a 3-year term starting 2 November 2025, with optional extensions of up to 24 months.</p>
<b>Rationale for decision</b>	<p>The Council is running a further competition from the following framework: ESPO 653F_23 (MSTAR4).</p> <p>The objectives of the procurement exercise were:</p> <ul style="list-style-type: none"><li>• Ensure Workforce Flexibility and Scalability</li><li>• Enhance Skill Diversity and Expertise</li><li>• Optimise Cost Efficiency and Resource Allocation</li></ul> <p>3Within the existing arrangement there is a lack of alignment between temporary agency staff provision and specialist consultancy. Bidders were asked to present solutions that would improve the alignment of these two elements.</p> <p>Bids were received in June 2025 and were evaluated by a panel of officers from across the Council.</p>
<b>Financial and budget implications</b>	<p>This contract supports business as usual across the Council so this decision does not have any specific resource implications. However, if the contract was not let then this impact our ability to source temporary staff and consultants when required.</p> <p>The estimated total cost of the contract over the potential contract life of 5 years (initial 3 plus potential 2-year extension) is entirely dependent on the Council's needs in any particular year and volume of</p>

	temporary agency staff and consultants engaged through the contract. Our current annual spend is approximately £8M over all aspects of agency and professional services.
<b>Issues considered</b>	Human Resources; Impact on Staff
<b>Consultation undertaken</b>	Cabinet colleagues; Other B&NES Services; Service Users; Section 151 Finance Officer
<b>How consultation was carried out</b>	Consultation has taken place with service users, HR and relevant Directors via meetings and completion of an online feedback questionnaire.
<b>Other options considered</b>	<p>An open tender process was also considered but this was discounted as a framework call off offered better speed and efficiency as the framework has already been established with the terms agreed and suppliers pre-qualified.</p> <p>Other frameworks were considered but the selected framework was best able to meet our needs in terms of scope and suppliers.</p>
<b>Declaration of interest by Cabinet Member(s) for decision:</b>	None
<b>Any conflict of interest declared by anyone who is consulted by a Member taking the decision:</b>	None

<b>Name and Signature of Decision Maker/s</b>	 <p>Councillor Mark Elliott Deputy Council Leader and Cabinet Member for Resources Bath and North East Somerset Council</p>
<b>Date of Signature</b>	31 July 2025
<b>Subject to Call-in until 5 Working days have elapsed following publication of the decision</b>	